General Guidelines for By Arrangement Only (BAO) rotations – information as of 8/13/2025

Students should always first attempt to schedule via DOCSS.

Review catalogue for details.

All contact should be made from your Drexel.edu email and sent to the email indicated. Some sites use email as your initial contact and "date stamp" for your application.

General Guidelines as of 2/5/2025	Where you should start
Allegheny Health Network	Applications for BAO electives will be accepted starting 3/15; instructions in 2025-2026 catalogue
Bayhealth	All electives are BAO, contact janna_knisley@bayhealth.org for availability. Housing may be available for 4th year students on a first come, first serve basis.
Coatesville VA	BAO requests through Office of Clinical Education clinicaleducation@drexel.edu
Community Medical Center	No housing. All electives are BAO, applications accepted first come, first served (blocks 2 & 3 reserved for EM applicants only); apply through Drexel clinicaleducation@drexel.edu to avoid VSLO fees.
Crozer-Chester Medical Center	BAO requests through Office of Clinical Education clinicaleducation@drexel.edu
Drexel College of Medicine electives (end in 410)	BAO requests through department; see instructions in 2025-2026 catalog
Friends	BAO requests to Heather McLaughlin hgm28@drexel.edu
GNI	BAO requests to Heather McLaughlin hgm28@drexel.edu
Main Line	BAO requests through department; see instructions in 2025-2026 catalog
Mercy Fitzgerald	BAO requests are being accepted NOW for any electives that are **not** offered in the lottery – contact Janet Thorpe JThorp@mercyhealth.org
Mercy Nazareth	EM applicants only for Blocks 1-6. Requests through Office of Clinical Education clinicaleducation@drexel.edu post lottery.
Phoenixville	BAO requests through Office of Clinical Education clinicaleducation@drexel.edu
Reading	BAO requests through Office of Clinical Education clinicaleducation@drexel.edu
Kaiser - Bay Area (GSAA, DSA)	Rotations offered in the lottery to Kaiser RMC students only; post lottery, students contact Liza Marie Nario at Kaiser liza.marie.nario@kp.org
Kaiser - Oakland	VSLO only - follow VSLO instructions
SCHC	BAO requests will go through Rhea Kramer rhea.kramer@towerhealth.org
UPMC Harrisburg	BAO requests through Office of Clinical Education clinicaleducation@drexel.edu unless catalogue indicates a direct application (EM Post Lottery)
York Hospital	BAO applications accepted January 1st and reviewed in the order they are received; some *notifications* will not come out until May due to resident placements
Virtua	*Applications being accepted now,* PDF application link in catalog – send completed application to Dr. Michelle Salvatore msalvatore@virtua.org at Virtua

Still have questions? Please email clinicaleducation@drexel.edu