

Required Preparation to Teach and Assess Medical Students in Phases 2 and 3

Effective Date: 5/23/2022

Last Revision: initial

Approval Date: 5/23/2022

Policy Owner: Office Educational Affairs

Policy Contact: Vice Dean for Educational Affairs

Reason for Policy: This policy outlines the requirements for individuals involved in the Drexel University College of Medicine curriculum to be prepared to supervise, teach, and assess students in the program.

Policy Statement: Drexel University College of Medicine recognizes and supports the importance of faculty, non-faculty, and residents in the education of medical students. The College requires that all individuals involved in the teaching and assessment of medical students are prepared for this role.

Scope: All individuals, including faculty, medical professionals, community preceptors, residents, who participate in the supervision, teaching and/or assessment of medical students.

Procedures:

All individuals participating in the medical education program are required to take part in orientation and faculty development prior to working with students. This orientation will include:

1. Explanation of the mission, vision, values, graduation competencies, and specific goals and objectives for the courses and clinical rotations in which they are engaged with the students.
2. Knowledge and understanding of the assessment methods, rubrics, and outcome measures for courses or clinical rotations in which they are engaged with students.
3. Additional course/clerkship specific training relative to knowledge and skill of that curricular component.
4. Orientation and Understanding of the Drexel University College of Medicine academic policies:
 - a. Clinical Supervision of Medical Students Policy
 - b. Clinical Rotation Feedback Policy
 - c. Clinical Rotation Grading and Evaluation Policy
 - d. Medical Student Clinical Duty Hours Policy

Policy Monitoring

The director of the clerkship or course is responsible for developing and communicating standard procedures through which students can report concerns regarding adequate and appropriate supervision of what they may deem a violation of this policy. Procedures may include, but are not limited to, the online Mistreatment/Professionalism reporting site (to report mistreatment or negative learning environment), direct reporting to a clerkship or course director or coordinator, and documenting concerns in course or clerkship evaluations at the end of the course or clerkship.

Distribution

This policy is distributed to all individuals interacting with students during Phase 2 and Phase 3 of Drexel University College of Medicine including clerkship directors, residency program directors, fellowship directors, and community/rural faculty preceptors.