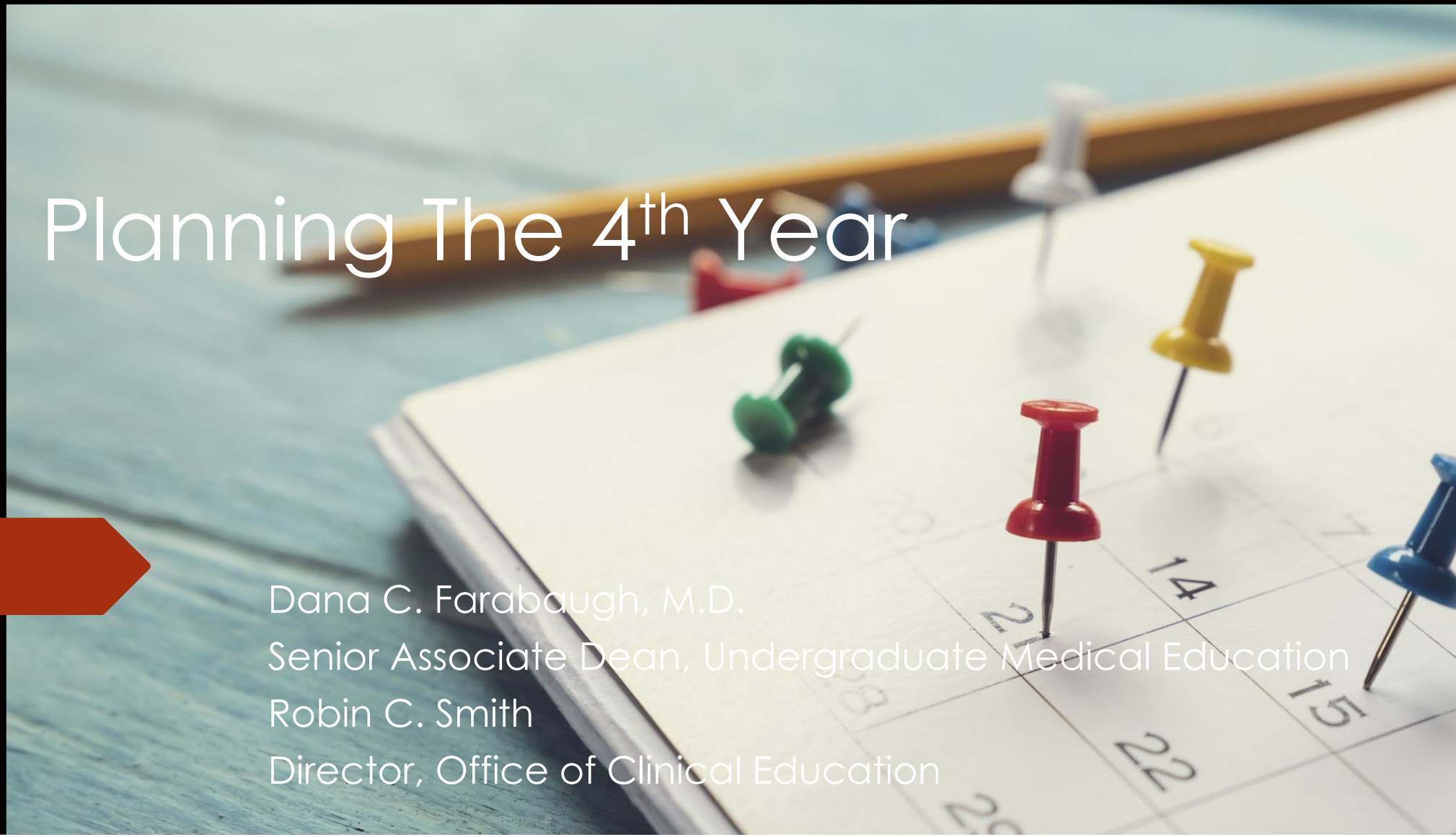
Planning The 4th Year



Dana C. Farabaugh, M.D.
Senior Associate Dean, Undergraduate Medical Education
Robin C. Smith
Director, Office of Clinical Education

Outline

- General Scheduling Considerations
- 4th Year Requirements
- Away Rotations
- Lottery Logistics



General Scheduling Considerations

AND REQUIREMENTS

Academic Calendar

Block 10 of Year 3 ends on **5/17/2024**

Block 1 of Year 4 begins on **6/3/2024**

There are 2 unscheduled weeks between year 3 and year 4.

4th Year Musts

- Must successfully complete ALL 3rd year clerkships before beginning the 4th year (includes sitting for Step 1, and taking and passing all NBME Subject Exams)
- Must take USMLE Step 2
- Must successfully complete Transition to Clinician



USMLE Step 2

- Successful completion is required:
  - For Graduation
  - For DUCOM to certify you for the Match
  - To start residency
- DUCOM deadline for Step 2 is **8/25/2024** or
  - No later than 42 calendar days after completing 3rd year, including all Shelf exams, whichever is later



- Recommended Step 2 Sit Time
  - May- August
- Results Reporting
  - 3-4 weeks

4th Year Requirements

Required Emergency Medicine SUB-I

Required SUB I: Medicine, OB/GYN, Pediatrics, Surgery

+/- Pathway Requirement

Transition to Clinician

MUST complete 30 credit weeks

4th Year Scheduling Requirements

- Must complete a minimum of 30 weeks of senior-credit rotations
- Maximum scheduled weeks in 4th Year is 46 weeks (11.5 blocks)
- Maximum unscheduled weeks in 4th Year is 16 weeks
  - Residency Interviews
  - Step 2 Study
  - "Extra" (non graduation credit) rotations
    - Enhance education and/or residency competitiveness
    - MUST schedule any rotation through Office of Clinical Education - this includes ANY research or clinical experience even if not expecting credit: Malpractice and general liability coverage
  - Unscheduled Time
    - does not include 2-weeks between 3rd and 4th year or 3-week winter break for 4th year students in 2024/25

Transition to Clinician

- Mandatory two-week experience focused on skills needed to make the transition to residency
- March 17-28, 2025
- Online Assignments - Week 1
- Onsite Sessions- Week 2
- The first week will coincide with SOAP Week



Scheduling Considerations

Early Blocks

- Sub-I's and rotations that help in your decision-making process
- Rotations that may allow for specialty specific letters of recommendation

Step 2 Study Time

Leave time open for Interviews

- Early Match: September- December
- Regular Match: November-January

Time off for Interviews

Interview Time does NOT need to go through DUCOMpass - all other time off does.

- You will be using unscheduled time for interviewing
- A maximum of THREE days absence in a FOUR-week rotation is permitted for residency interviewing (this includes any travel)
- NO days off allowed for a TWO-week rotation
- The student is responsible for obtaining faculty approval for interview absences before they occur - forward the interview invitation to the course director.



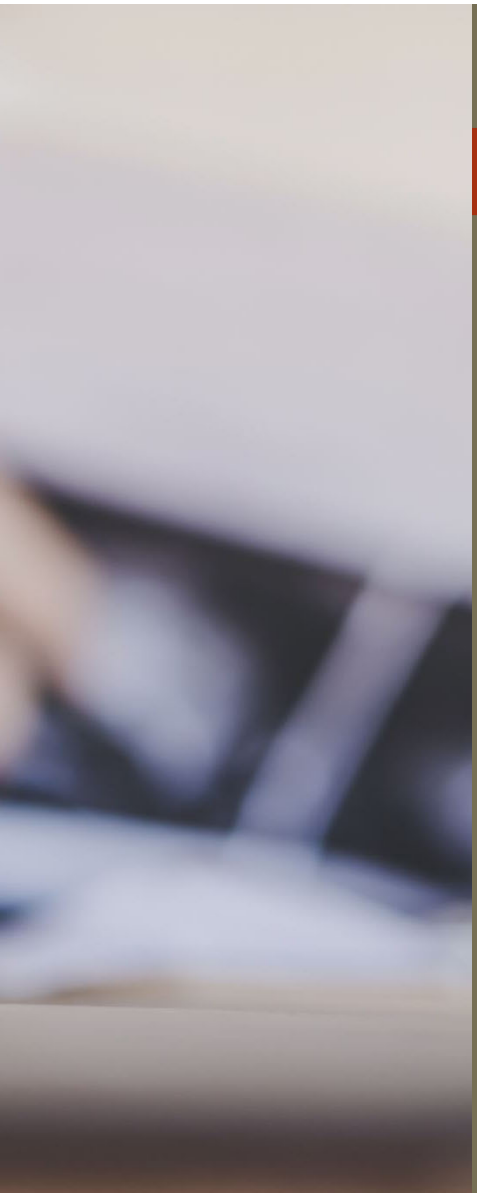
Common Myths

- Myth: Some rotations are "easy" with short hours
  - You heard a rotation was from 10am-2pm so you take it thinking you can study for Step 2
- Reality: You arrive, and they want you to be there every day from 8am-6pm



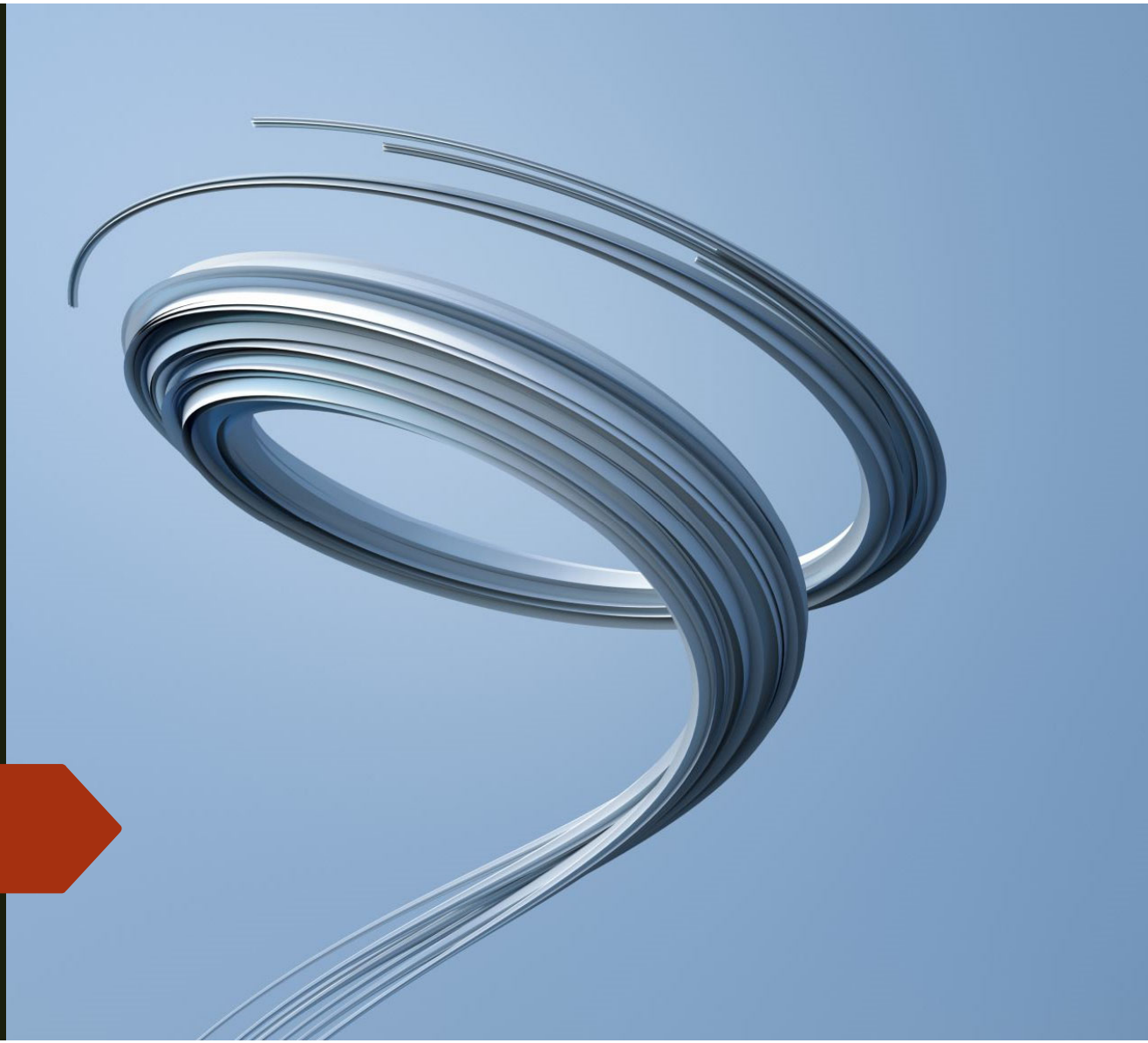
Myths

- Myth: Some rotations don't mind giving you extra days off to interview
  - You choose one of these rotations during interview season and schedule multiple interviews
- Reality: College of Medicine Policy: You are allowed a maximum of 3 days off from a four-week rotation
  - We expect YOU to follow policy
  - Professionalism Letter of Concern, Honor Court Violation
  - May result in withdrawal from rotation



- Myth: Some rotations will allow you to make up missed time in the evenings or on weekends
- When on Emergency Medicine you can schedule shifts around your interview schedule
- Reality: You get there and find out this is not the case
  - Contact Course Director well in advance
  - DO NOT violate 3-day interview time-off policy

Away Rotations





Away Rotations

- Why do them?
  - Audition
  - Feel for program; what you are looking for in a program
  - Geography
- Who should do them?
- How to choose them?
- When to do them?

VSLO

- Visiting Student Learning Opportunities
- Run by the AAMC
- There are 200+ schools/sites that use (VSLO).
- Instructions are on-line for this process. You will receive an e-mail from clinicaleducation@drexel.edu for VSLO authorization to apply.



Away Rotations- General Information

- AAMC Extramural Electives Compendium
  - https://www.aamc.org/students/medstudents/electives
- Start gathering information
  - Deadlines – look at programs you are interested in applying to
  - Immunizations, titers, clearances, BLS, etc…
  - May have additional requirements – could complete over winter break
- Upperclass feedback
  - Career Advising website
  - Talk to 4th years, but seek advice from Pathway Directors

Away Rotations- Application Process

Process application through Office of Clinical Education (OCE)
(detailed informational link on website)

- Immunizations must be up-to-date
- N95 Maskfitting documentation
- OCE will do Letter in Good Standing, proof of liability insurance
- You must provide copy of both sides of health insurance card to OCE
- **Additional information may be requested by away school** (transcript, photo, BLS, Step I, LOR, OSHA, HIPAA, Drug Screen, additional background clearance, etc.)

Away Rotations- Application Process

When application is complete

- Copy of all documentation will be maintained in student file
- Information is sent as complete packet from OCE (if not a VSLO application)

Once you receive approval from away institution, submit Away Elective Approval form to OCE

Submit a Special Elective Application if necessary- as soon as you are accepted



Away Rotations - Special Electives

- If rotation is not published in another school's catalogue – documentation required – it is a Special Elective
- It is an LCME requirement that the elective must be submitted for review and approval to the Special Electives Subcommittee.
  - Drexel requests submission a minimum of 8-weeks prior to start of rotation.
- Some away sites will require a legal contract which takes time for review…and some cannot be reconciled (agreed upon).
- Even some VSLO sites require legal contracts…be on the lookout

Away Rotations – Military Rotations

- Military Rotations
  - Follow the orders you receive
  - Often, one rotation will be completed prior to the military fiscal year end, and one after
  - May need a contract to be completed, please submit agreement to Office of Clinical Education as soon as you receive
  - Work with Office of Clinical Education to process any application/paperwork

Away Rotations – International Rotations

- International Rotations
  - Office of Global Engagement and Risk Management continually review
  - Limited list of preset rotations available
  - If a student wishes to utilize an opportunity outside those pre-set by Drexel, they may still be able to apply, but approval may not be able to be granted.
    - Allow a minimum of 9 months lead time.
    - May be required to purchase malpractice insurance for claim brought in rotating country
  - Students often travel after interview season or after Match Day

Lottery Logistics- The Basics



4th Year Lottery – What You Must Schedule

- Emergency Medicine Sub Internship
- Required Sub Internship - based on Pathway
  - Internal Medicine
  - Surgery
  - OB/GYN
  - Pediatrics
- Pathway Required Rotation

Timeline and Lottery

- Timeline and Lottery Instructions are posted
- Upcoming Meetings:
  - December 4th: Office of Students Affairs
  - January 25th : Office of Clinical Education / Office of Student Affairs / Office of Career Advising / Pathway Directors
- Stage 1 of the lottery will begin January 2nd for one required Emergency Medicine Subinternship – *watch for emails*
- Stage 2 of the lottery will begin February 14th for all remaining courses.
- Initial Schedules available March 18th

Lottery Stage 1

- Required Emergency Medicine SubInternship
- begin January 2nd
- *Results by 1/23/24*

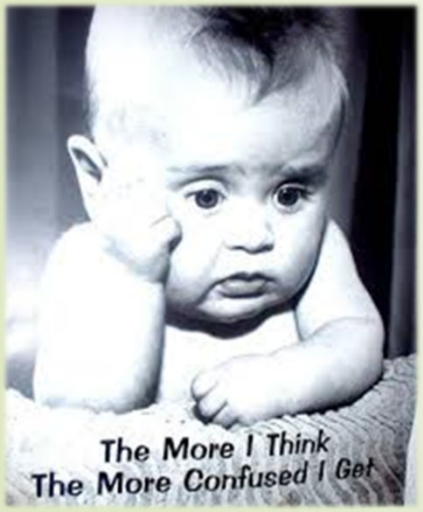
- *Receive a Qualtrics Survey to indicate preference to remain at RMC*

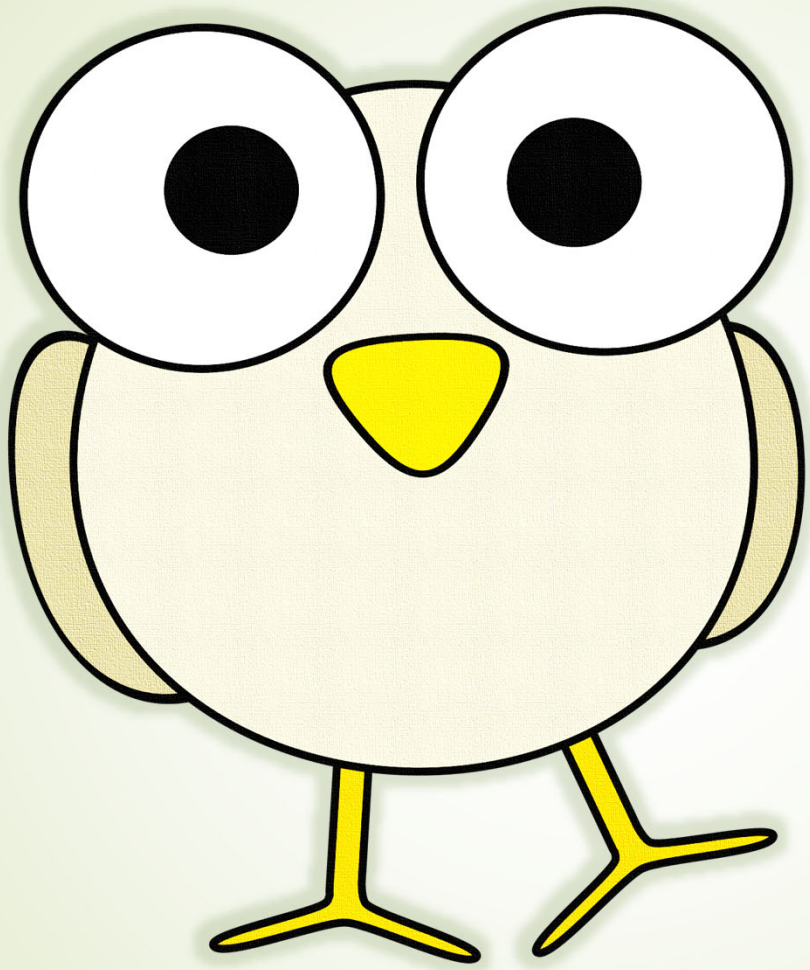
Lottery Stage 2

- After Meeting with Career Advising Deans
- Input preferences into general lottery
  - Required SUBI and Pathway required course
- Lottery Submitted by 2/28/24

Things to Remember

- ALL rotations must be on your schedule before you begin
- 16 weeks of AWAY rotations for credit (max)
- 16 weeks of SAME discipline for credit (except medicine, 24)
  - Discipline is coded in the course name
- Research electives do count toward maximum discipline and away time.
- Be mindful of Rotation Categories (direct patient care, pt care related, research, teaching, etc)


The More I Think
The More Confused I Get







Contact Information

- Office of Clinical Education
  - clinicaleducation@drexel.edu
- Office of Documentation Surveillance
  - immsurv@drexel.edu