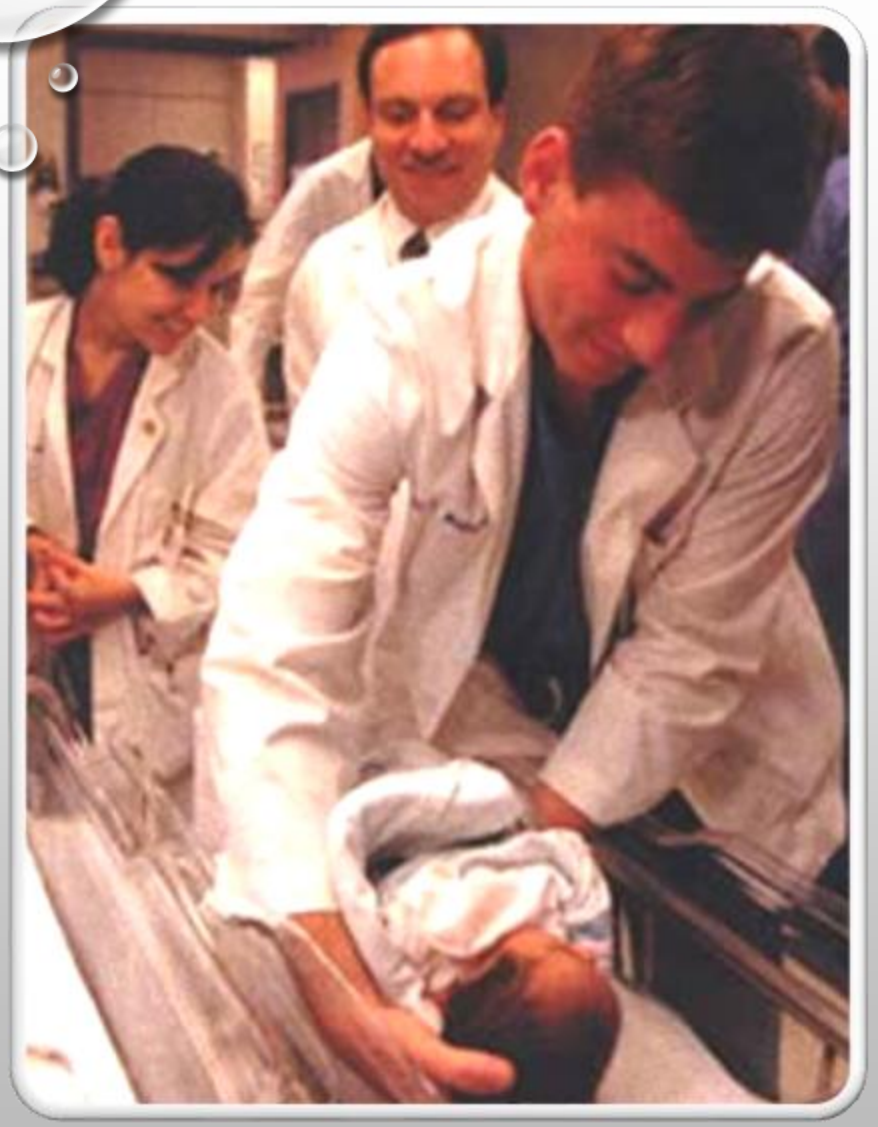


PHASE 2 – DOCSS STAGE 2

ROTATOR SCHEDULING

ROBIN C. SMITH

DIRECTOR

OFFICE OF CLINICAL EDUCATION

Anticipated Third Year Clerkship Opportunities 2025-2026 Shaded box = clerkship is offered	Ambulatory	Family Medicine	Inpt Medicine	Neurology	Ob/Gyn	Pediatrics	Psychiatry	Surgery	Anticipated Rotator slots scheduled *in lottery*
Allegheny Health Network RMC ❖ (Includes AHN-Forbes)	■	■	■	■	■	■	■	■	Surgery
AtlantiCare RMC ❖	■	■	■	■	■	■	■	■	
Bayhealth RMC ❖	■	■	■	■	■	■	■	■	
Crozer-Chester Medical Center RMC ❖♦	■	■	■	■	■	■	■	■	
Kaiser-Permanente Bay Area RMC ❖	■	■	■	■	■	■	■	■	
Reading Hospital - Tower Health RMC ❖	■	■	■	■	■	■	■	■	OB,Inpt Med, Surgery
UPMC Harrisburg RMC ❖❖	■	■	■	■	■	■	■	■	
WellSpan York Hospital RMC ❖	■	■	■	■	■	■	■	■	
AHN-St Vincent Hospital		■							
Capital Health System			■		■			■	
Coatesville VA Medical Center							■		
Northwest (Drexel Family Medicine)		■							
Delaware Valley Community Health		■							
Drexel Medicine	■								
Friends Hospital							■		
Haven Behavioral Health							■		
Holy Redeemer Hospital					■				
Jefferson Abington Health			■						
Kaiser Permanente Mid-Atlantic States		■							
Main Line Health	■			■				■	
Mercy Fitzgerald Hospital			■	■				♦	
Nazareth Hospital - Trinity Health									*PENDING*
Norristown Family Physicians		■							
Penn Neurologic Associates (Greater Phila)				■					
Phoenixville Hospital - Tower Health			■						
St. Christopher's Hospital for Children						■		♦	
St. Luke's University Health Network - ME: Monroe & Easton // FM: Coventry	■	■	■						
St. Mary Medical Center				■					
UPMC Altoona		■		■					
Virtua Health					■				
Washington Health System		■							
Additional Site as determined by Department	*	*	*	*	*	*	*	*	rev 20250116

❖ Designated Regional Medical Campus (RMC) all year designated students are responsible for securing their own housing.
♦ Part or all of some clerkships may be scheduled at sites within driving distance of Philadelphia
❖ Psychiatry will be scheduled at the Coatesville VA until UPMC Harrisburg is ready to accept students
* Scheduled in combination as part of the "Philadelphia Area"
-No housing is provided to any student, at any time, at sites located within commuting distance to Philadelphia.
-All travel related costs are at the expense of each student. This includes transportation to and from sites, any daily transportation, parking, tolls, gas, etc.
-Any Regional Medical Campus clerkship block may become available and assigned to a rotator during the year.

ROTATOR SLOTS

ROTATORS SLOTS MAY BECOME AVAILABLE AT ANY SITE DURING THE YEAR, INCLUDING REGIONAL MEDICAL CAMPUSES .

THE ONLY SITE STUDENTS WILL NOT BE PLACED AS A ROTATOR IS KAISER IN CALIFORNIA.

IF YOU HAVE AN INTEREST IN BEING PLACED AT KAISER AS A ROTATOR SHOULD A CLERKSHIP SLOT OPEN, PLEASE EMAIL CLINICALEDUCATION@DREXEL.EDU

(STUDENT WOULD BE RESPONSIBLE FOR HOUSING AND ALL TRANSPORTATION TO/FROM/AND WHILE IN CALIFORNIA)

REGIONAL MEDICAL CAMPUSES FOR 2025-2026

ROTATOR SLOTS MAY BE AVAILABLE, OR BECOME AVAILABLE, THROUGHOUT THE YEAR. YOU MAY RANK ALL SITES, EXCEPT KAISER BAY AREA.

- ALLEGHENY HEALTH NETWORK – PITTSBURGH, PA
- ATLANTICARE – ATLANTIC CITY, NJ
- BAYHEALTH MEDICAL CENTER – DOVER, DE
- CROZER CHESTER MEDICAL CENTER – UPLAND, PA
- KAISER PERMANENTE – BAY AREA, CA
- READING HOSPITAL-TOWER HEALTH – READING, PA
- UPMC HARRISBURG – HARRISBURG, PA
- YORK HOSPITAL-WELLSPAN – YORK, PA

LOTTERY – HOW TO RANK IN DOCSS

- Lottery – Stage 2 - You will not need to add the courses, you will only need to rank them
- Career Exploration and Research will be placed onto your schedule as placeholders, you will NOT need to rank them. Approximately 8-weeks prior to the start of the clerkships, your site will be determined.
- 8 clerkships totaling 10 blocks are being scheduled in this lottery; 2 clerkships and Clerkship Fundamentals will be placed on your schedule without any action by you.

DOCSS – THE LOTTERY

THE BASICS

- **STAGE 2:** STUDENT RANKS SITE SELECTIONS BY PERSONAL PRIORITY (ORDER ALREADY DETERMINED IN STAGE 1 GRID LOTTERY)
  - AMBULATORY MEDICINE (4 WEEKS)
  - FAMILY MEDICINE (4 WEEKS)
  - NEUROLOGY (4 WEEKS)
  - OBSTETRICS/GYNECOLOGY (4 WEEKS)
  - PEDIATRICS (4 WEEKS)
  - PSYCHIATRY (4 WEEKS)
  - CAREER EXPLORATION (4 WEEKS)*
  - RESEARCH/SCHOLARSHIP (4 WEEKS)*
  - INPATIENT MEDICINE (8 WEEKS)
  - SURGERY (8 WEEKS)

*will be placed on schedule, student will not "rank"

DOCSS – THE LOTTERY

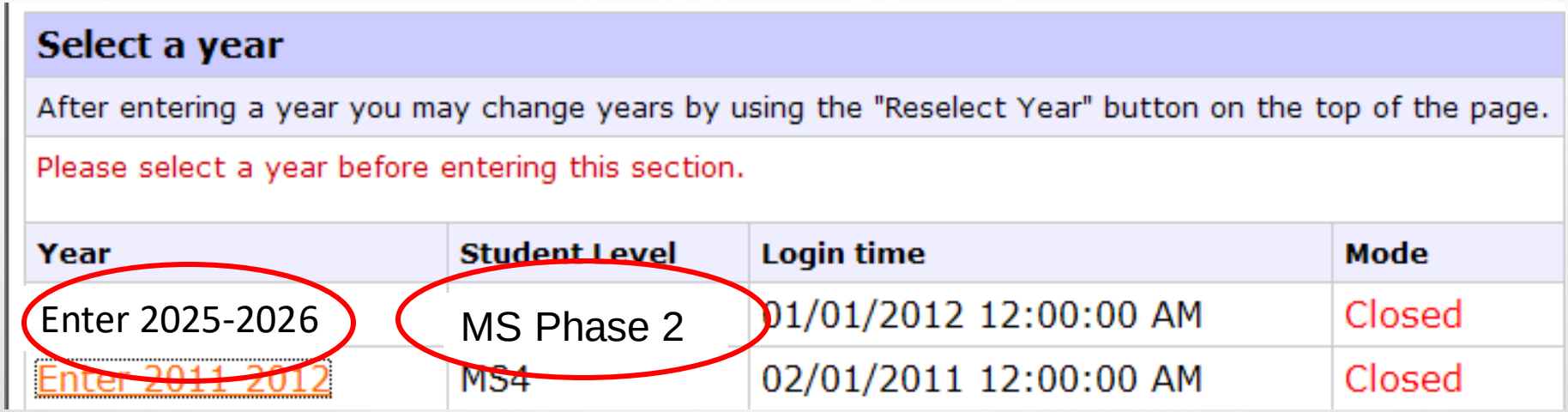
THE BASICS – STAGE 2 CONTINUED

- STUDENTS ARE RANDOMIZED AND EACH STUDENT IS ASSIGNED TO ONE CLERKSHIP AT A SPECIFIED SITE BASED ON YOUR RANKINGS
- STUDENTS ARE RANDOMIZED AGAIN, AND EACH STUDENT IS ASSIGNED TO A SECOND CLERKSHIP AT A SPECIFIED SITE, THIS IS REPEATED UNTIL ALL EIGHT CLERKSHIPS HAVE BEEN ASSIGNED TO A SITE. (EIGHT ROUNDS, AS EIGHT SITES ARE BEING DETERMINED)
- COMPLETION OF STAGE 2.
- THE DOCSS LOTTERY GIVES EACH STUDENT AN *EQUAL* CHANCE TO ACHIEVE ASSIGNMENTS CLOSEST TO ONES DESIRED

LOTTERY - UNDERSTANDING THE PROCESS

- The lottery looks at YOUR rankings…goes right down your numbers
- If a site is full, the site will be skipped; i.e., no harm done, you don't "waste" a ranking
- If you have already been scheduled for the clerkship, it will be skipped
- Each round, the lottery remains on you until one site is scheduled
- You may have to go to a site you did not request or plan to rotate.
- A few students will not initially be assigned to a site (this may happen to you for one or more clerkships)
- Any unscheduled sites/disciplines will be scheduled **post-lottery** as the rotation date approaches (usually at 4-weeks).

Stage 2: Log on to docss.med.drexel.edu



Select a year

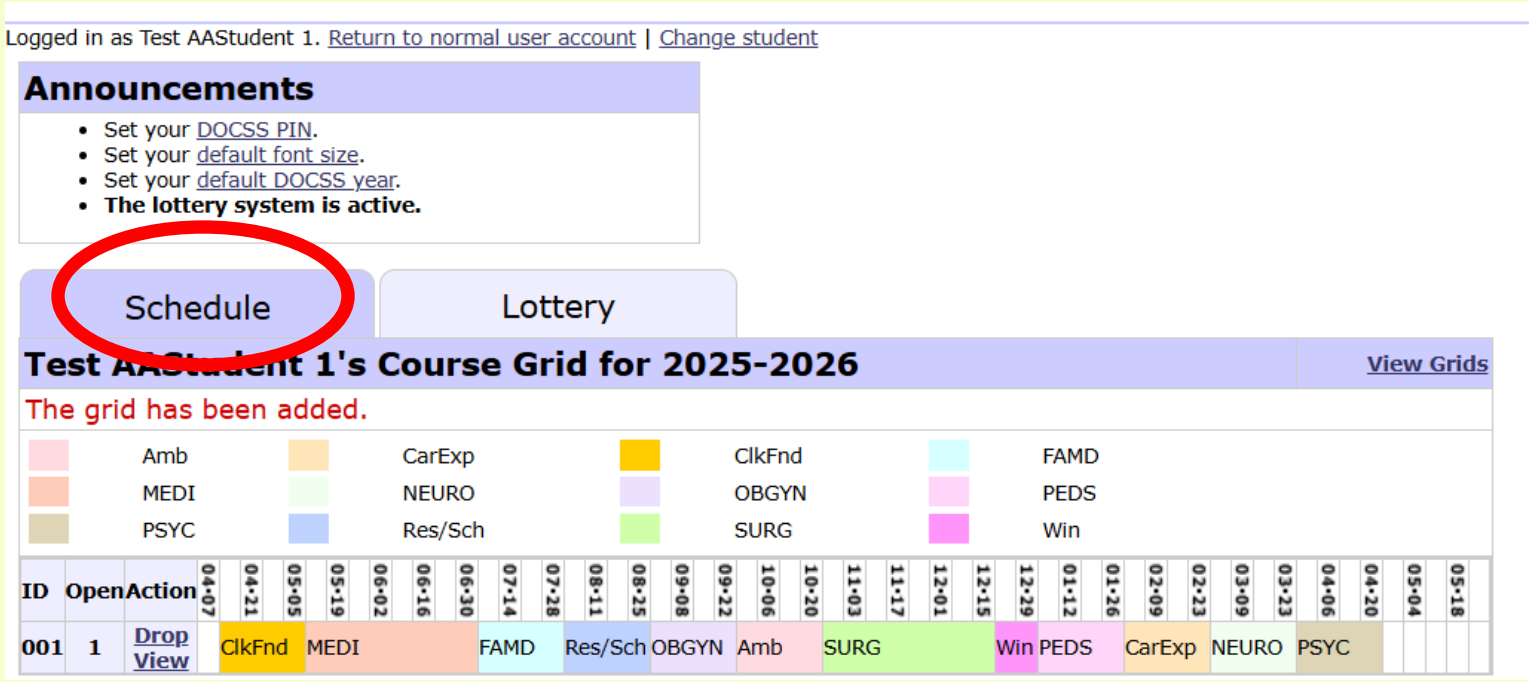
After entering a year you may change years by using the "Reselect Year" button on the top of the page.

Please select a year before entering this section.

Year	Student Level	Login time	Mode
Enter 2025-2026	MS Phase 2	01/01/2012 12:00:00 AM	Closed
Enter 2011-2012	MS4	02/01/2011 12:00:00 AM	Closed

- You must first Select the "Year"
- "Enter 2025-2026" – when you will be an MS Phase 2
- Once the lottery opens, if the "Mode" indicates "Closed" please email "clinicaleducation@drexel.edu" with your drexel credentials so we may research why you cannot access the MS Phase 2 Student Level.

- When you log on to DOCSS *following the grid lottery*, you will have two options “Schedule” or “Lottery Selections”



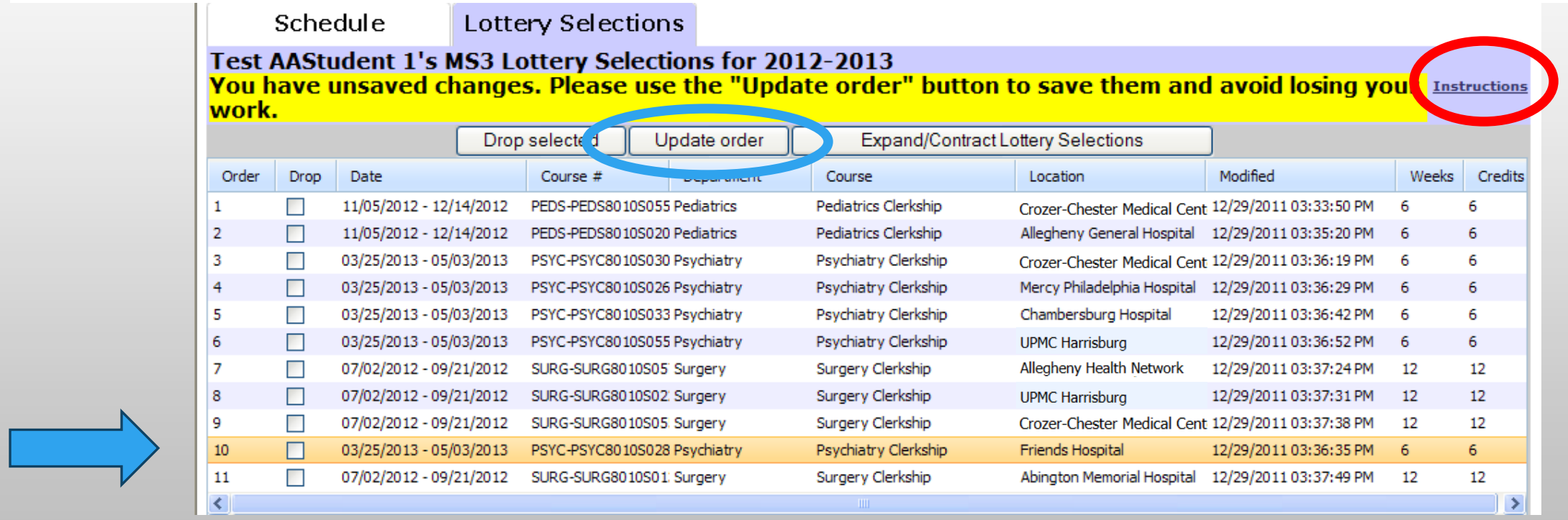
- Choose “Schedule” to see the order of rotations that were assigned during Stage 1 (i.e., you will see which grid you received and therefore which order your rotations will be in).

Click the Lottery **tab** to get you to the Lottery selections



LOTTERY SELECTIONS:

All slots will be pre-loaded for the 2025-2026 academic year. You simply re-order them in YOUR order of preference. If you click on “Schedule” at the top of the page and then the “Lottery Selections” tab, you will see what has been pre-loaded. Your options *may* vary from your classmates. Pre-loaded slots include those that will be used for Regional Medical Campus students.



Order	Drop	Date	Course #	Department	Course	Location	Modified	Weeks	Credits
1	☐	11/05/2012 - 12/14/2012	PEDS-PEDS8010S055	Pediatrics	Pediatrics Clerkship	Crozer-Chester Medical Cent	12/29/2011 03:33:50 PM	6	6
2	☐	11/05/2012 - 12/14/2012	PEDS-PEDS8010S020	Pediatrics	Pediatrics Clerkship	Allegheny General Hospital	12/29/2011 03:35:20 PM	6	6
3	☐	03/25/2013 - 05/03/2013	PSYC-PSYC8010S030	Psychiatry	Psychiatry Clerkship	Crozer-Chester Medical Cent	12/29/2011 03:36:19 PM	6	6
4	☐	03/25/2013 - 05/03/2013	PSYC-PSYC8010S026	Psychiatry	Psychiatry Clerkship	Mercy Philadelphia Hospital	12/29/2011 03:36:29 PM	6	6
5	☐	03/25/2013 - 05/03/2013	PSYC-PSYC8010S033	Psychiatry	Psychiatry Clerkship	Chambersburg Hospital	12/29/2011 03:36:42 PM	6	6
6	☐	03/25/2013 - 05/03/2013	PSYC-PSYC8010S055	Psychiatry	Psychiatry Clerkship	UPMC Harrisburg	12/29/2011 03:36:52 PM	6	6
7	☐	07/02/2012 - 09/21/2012	SURG-SURG8010S05	Surgery	Surgery Clerkship	Allegheny Health Network	12/29/2011 03:37:24 PM	12	12
8	☐	07/02/2012 - 09/21/2012	SURG-SURG8010S02	Surgery	Surgery Clerkship	UPMC Harrisburg	12/29/2011 03:37:31 PM	12	12
9	☐	07/02/2012 - 09/21/2012	SURG-SURG8010S05	Surgery	Surgery Clerkship	Crozer-Chester Medical Cent	12/29/2011 03:37:38 PM	12	12
10	☐	03/25/2013 - 05/03/2013	PSYC-PSYC8010S028	Psychiatry	Psychiatry Clerkship	Friends Hospital	12/29/2011 03:36:35 PM	6	6
11	☐	07/02/2012 - 09/21/2012	SURG-SURG8010S01	Surgery	Surgery Clerkship	Abington Memorial Hospital	12/29/2011 03:37:49 PM	12	12

- You may “drag” to reorder your items.
- Open the “Instructions” for further assistance.
- **You must “Update order” to save your changes.**



DATES TO KNOW:

- RANKING WILL OPEN 2/10/2025
- DEADLINE FOR RANKING - **PRIOR TO 10AM ON MONDAY, 2/17/25**
- YOU MAY MODIFY YOUR RANKINGS AS MANY TIMES AS YOU WANT UNTIL THE LOTTERY CLOSES (FOR THOSE OF YOU THAT LIKE TO…NOT NECESSARY)
- THE LOTTERY IS NOT RUN UNTIL AFTER THE LOTTERY CLOSES (I.E., IT ISN'T FIRST COME, FIRST SERVED)

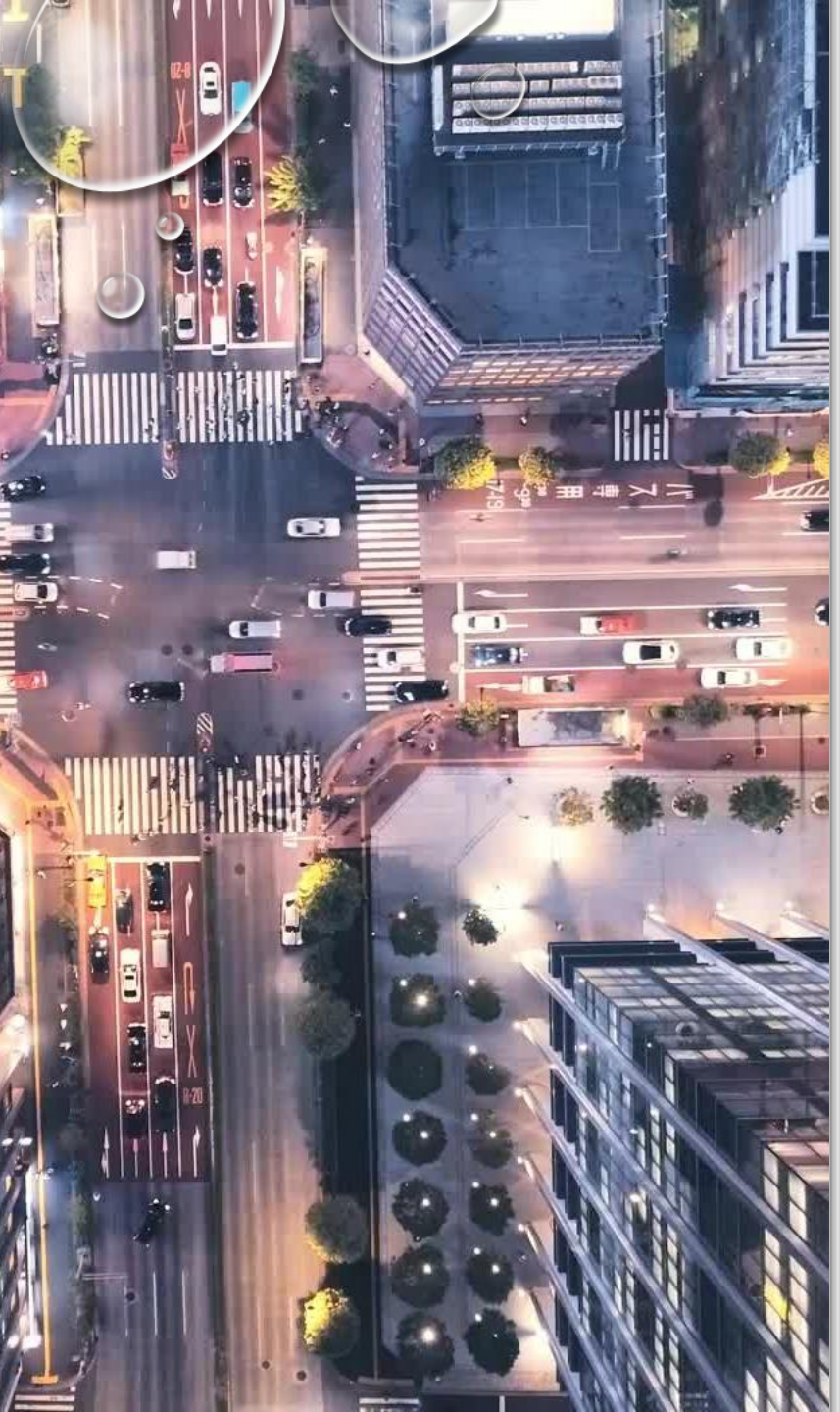


SCHEDULING – THE REALITY OF IT ALL

- YOUR EXPERIENCE IS WHAT YOU MAKE IT.
- BEING FLEXIBLE = BEING HAPPY WITH YOUR LOTTERY RESULTS.

THIS IS A LOTTERY.

- YOU HAVE THE SAME ODDS AS YOUR CLASSMATES.
- ANY UNSCHEDULED DISCIPLINES WILL BE SCHEDULED POST-LOTTERY AS THE ROTATION DATE APPROACHES.



MY RECOMMENDATION:

START WITH THE AREA YOU WOULD PREFER TO BE IN AND THEN WORK YOUR WAY OUT IN A CIRCLE

- IF YOU ARE INTERESTED IN THE PHILADELPHIA AREA, RANK ALL PHILA AREA LOCATIONS FIRST, RATHER THAN LISTING EVERY OPTION BY DISCIPLINE.

- IF YOU ARE INTERESTED IN STAYING OUT OF PHILADELPHIA, DO THE REVERSE.

WHAT IS "VARIOUS SITES"?

- Various Sites = Site to be determined
- Sites that end with 099
- You may not know where you are going until ~4 weeks prior to clerkship start date
- Students assigned to "Various Sites" may be assigned to any Drexel University College of Medicine clinical site, including as a rotator to a clerkship slot that becomes available at a Regional Medical Campus.

VARIOUS SITES

How does Drexel determine where you will be placed?

- Availability – Slots open during the year and Drexel Administration and Clerkship Directors continually monitor to determine availability;
- If there are choices, Drexel will refer to your original lottery rankings (which is why you are asked to rank all current sites)
- If your preferences change, you may submit an add/drop form indicating a change in preferences and it will be kept on file. Send form to: clinicaleducation@drexel.edu
- In the end, you will be assigned keeping in mind the best educational interest of all students



Items to take note of



Not all “rotators” will be assigned to St. Christopher’s Hospital for Children for their Pediatrics clerkship.



Some rotators will be assigned to Pediatrics at the Regional Medical Campuses as they become available throughout the year.



A rotator may be assigned to any of Drexel’s clinical sites for any clerkship/discipline at any time throughout the year.

STRONG RECOMMENDATIONS

Don't spend too much time on this process…	Don't procrastinate…	Don't wait until Monday, morning 2/17 at 9:55AM to rank your selections in DOCSS –
• It is a lottery	• Rank your selections and let it go	• Study…don't spend too much time on this, **it is a lottery…this phase should take no more than 30 minutes**



RESOURCES

DIVISION OF CLINICAL EDUCATION

- **WEBCAMPUS: CLINICAL SITE INFORMATION**
- **WEBCAMPUS: CLERKSHIP WEBSITES**

CAREER ADVISING WEBSITE

- **ADVICE FROM UPPER CLASS STUDENTS**

  RECOMMEND ONLY CONSIDERING “FIRST-HAND” INFORMATION

COMMUNICATION

- **YOUR DREXEL.EDU ACCOUNT IS YOUR OFFICIAL EMAIL.**

- E-mails from personal mailboxes should not be used for communication to administrators, faculty or staff at Drexel University College of Medicine or any clinical affiliates at any time.




Questions?

OFFICE OF CLINICAL EDUCATION

CLINICALEDUCATION@DREXEL.EDU

215-991-8360

HSB, ROOM 10E13

Virtual Office Hours – Every Tuesday Noon-1PM

Walk-in Office Hours – every Thursday Noon-1PM

Office hours by appointment – email Office

Dana C. Farabaugh, M.D., Senior Associate Dean

Robin C. Smith, Director

Kelsey Crowley, Curriculum Director, Phase 2 & 3

Marcine Townes, Director, Student Scheduling

Karen Johnson, Academic Coordinator

1/23/2025