DREXEL UNIVERSITY
College of
Medicine

Guidelines
for Phase 2

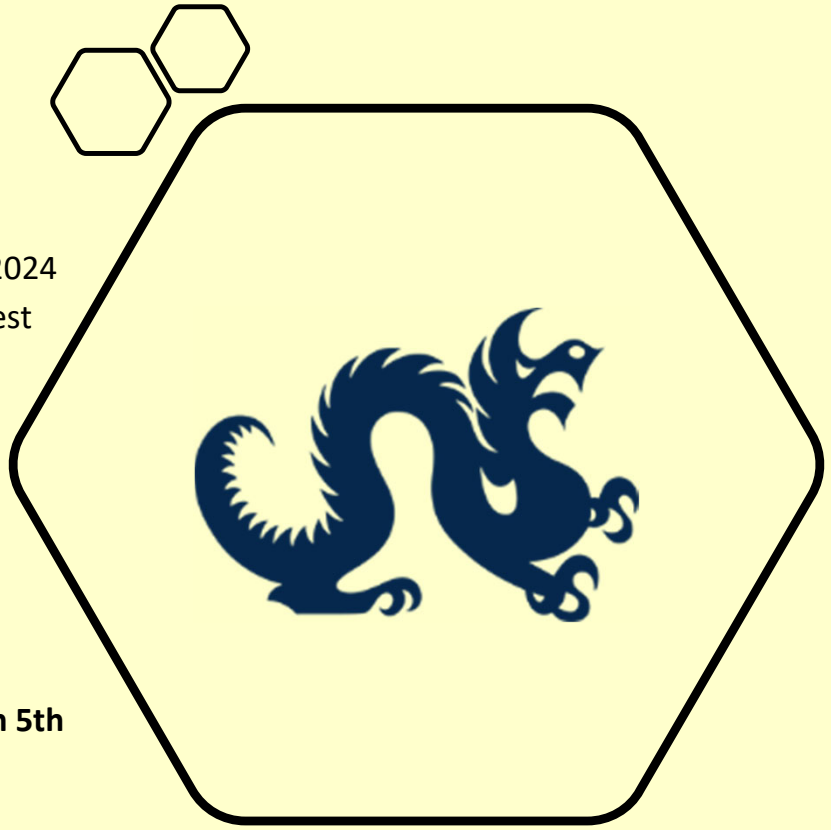
The 3rd Year and the Clinical Clerkships



Overview

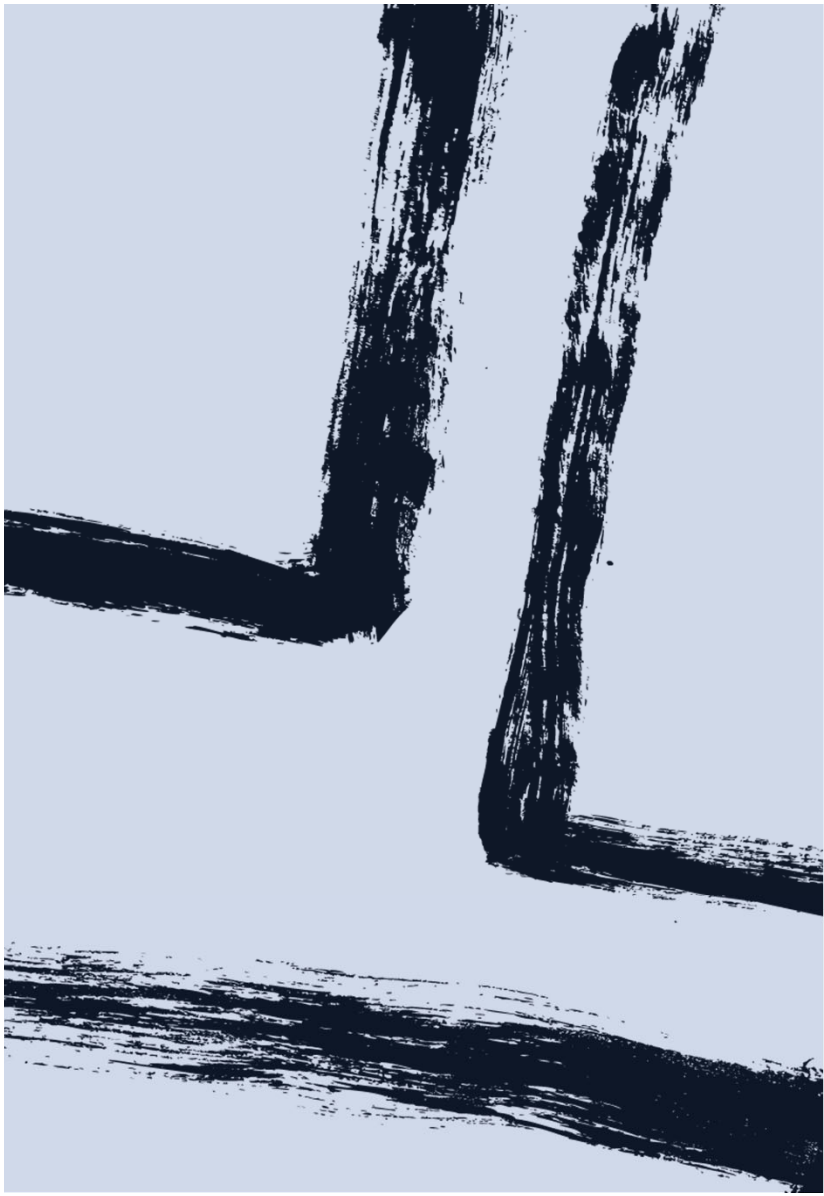
Academic Calendar – 3rd Year

- **Clerkship Fundamentals**
  - Required to be on campus Monday, 4/15/2024 – Wednesday, 5/8/2024
  - Will have Online and In-Person Components at Philadelphia and West Reading
- **Start dates**
  - Block 1 – May 13
  - Block 2 – June 17
  - Block 3 – July 22
  - Block 4 – August 26
  - Block 5 - September 30
  - Block 6 – November 4
  - Block 7 – December 9*
  - Block 8 – January 27
  - Block 9 – March 3
  - Block 10- April 7
- ***Winter break begins at 5pm on Friday, December 22nd through Sun Jan 5th**
- Refer to the Academic Calendar for all Holidays
- Third year ends 5/9/2025 if 3rd year is not delayed / Fourth year begins 5/26/2025



Time Off

- Memorial Day – 3-day weekend
- Juneteenth – 1 day
- July 4 – 1 day
- Labor Day – 3-day weekend
- Indigenous Peoples Day – 1 day
- Thanksgiving – Thursday through Sunday
- Winter Break – 2 weeks during Block 7
- MLK Day - 1 day
- Wellness Days
  - Fifth Friday of Surgery and Inpatient Internal Medicine



Clinical Clerkships

- Surgery (10 weeks)
- OB/GYN (5 weeks)
- Pediatrics (5 weeks)
- Family Medicine (5 weeks)
- Inpatient Internal Medicine (10 wks)
- Ambulatory (5 weeks)*
- Neurology (5 weeks)
- Psychiatry (5 weeks)

*no shelf exam for this clerkship

General Rules



Clerkship Policies

- Clerkships can begin only on the published start date of a block
- Students may request or be required to defer a clerkship for extreme circumstances. (Promotions Committee approval)
- Students must finish all 3rd year clerkships/requirements before beginning the 4th year



Clerkship Policies

- There are no days off/sick days during clerkships. (i.e., with permission, you will have to make up any time missed due to illness)
- ALL emergent absences must be reported via the DUCOMpass application
- Any planned absences must be requested in advance to Student Affairs using DUCOMpass



Clerkship Policies

- Students are not permitted to perform clinical rotations under the supervision of an individual when there may be the *perception of a biased educational experience* (parent/spouse, other relative, significant other, etc). If you believe this situation may exist, identify it now to the Office of Clinical Education for review.

- If you have a partner in the class, you are not permitted to be on the same discipline, at the same site, at the same time. *Please identify yourselves now to the Office of Clinical Education at* clinicaleducation@drexel.edu



Transportation

Transportation is required

Anticipate that you will have to travel to satellite offices during your rotations.

Do not expect that you will be at one site (even RMC students) and not have to be mobile throughout your individual rotation(s).









Clinical Sites

Regional Medical Campuses

- Allegheny Health Network - 40
- Cape Fear Valley Health System - 10
- Crozer- Keystone Medical Center - 40
- Kaiser Permanente - Bay Area - 25
- Reading Hospital/Tower Health – 60*
- UPMC – Harrisburg Hospital - 20
- York Hospital – WellSpan - 20

Anticipated minimum number of RMC slots as of November 2023
Rotator slots may be available, or become available, at Regional Medical Campuses at any time throughout the year
*40 West Reading Campus students / 20 Philadelphia Campus students

Affiliated Clinical Sites and Practices

- Bayhealth Medical Center
- Chambersburg (WellSpan)
- Coatesville VA Medical Center
- Conemaugh Health System
- Delaware Valley Community Health
- Drexel Medicine
- Friends Hospital
- Global Neuroscience Institute (GNI)
- Holy Redeemer Hospital
- Jefferson Abington Hospital
- Kaiser Permanente Mid Atlantic States
- Main Line Health
- Mercy Fitzgerald Hospital (Trinity Health)
- Nazareth Hospital (Trinity Health)
- Norristown Family Physicians
- Northwest (Drexel FM physicians)
- St. Christopher's Hospital for Children
- St. Luke's (Easton/Monroe/ Warren)
- St. Vincent's Hospital - AHN
- UPMC Altoona
- Virtua Health
- Washington Health System
- Wiseman Family Practice

Opportunities may become available at new or previous affiliate sites post lottery

Rotator slots may be available or become available at Regional Medical Campus at any time throughout the year

Comparability in Experiences



- Comparable not identical
  - No student will have an identical clinical experience
- Required Clinical Experiences
  - Represent the clinical conditions each student needs to see
  - Posted on clerkship websites
- Monitored by Clerkship Directors
- Site Visits
- Annual Comparability Reports



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Measuring and Monitoring Comparability

- Curriculum summary: Lectures/OSCE's/PBL, etc.
- Clerkship Companion Data
- Mid-rotation feedback reports
- Shelf exam scores
- Final clerkship grade distribution
- End-of-clerkship student feedback
- GQ Data

Regional Medical Campuses

Pros

- EMR familiarity
- Build relationships with faculty
- Community member
- Simplify life

Cons

- Exposure to only one hospital system
- Same patient population

Clinical Affiliate Sites as a Rotating Student

Pros

- Experience multiple health systems
- Differing patient populations
- Different geographic regions
- Different care settings
- Housing outside of the greater Philadelphia area

Cons

- Moving around
- Learning new systems
- Will not know full schedule as early as RMC students

Housing for Rotators *outside of* Philadelphia

- *May* be provided at no charge when **10 or less weeks**
- Share a bedroom with same gender roommates
- Share living space with all genders
- Guests are not permitted
- Security deposit may be required
- Student may acquire alternate housing at your own expense
- Housing is provided as a courtesy and may not be available for last minute requests

Clinical Site Documentation Requirements

- Require physical examination and immunization records
  - *Must be in compliance with posted guidelines*
- Require Child Abuse History Clearance
  - *Must be completed again in April*
- Require Criminal Background/History Clearance
  - *Must be completed again in April*
- Require fingerprinting – updated upon request
- Require N95 maskfit
  - *To be completed during Clerkship Fundamentals*
- Any site may require drug screening or more up-to-date clearances
- Drexel will release additional information upon request



Clinical Site Fair

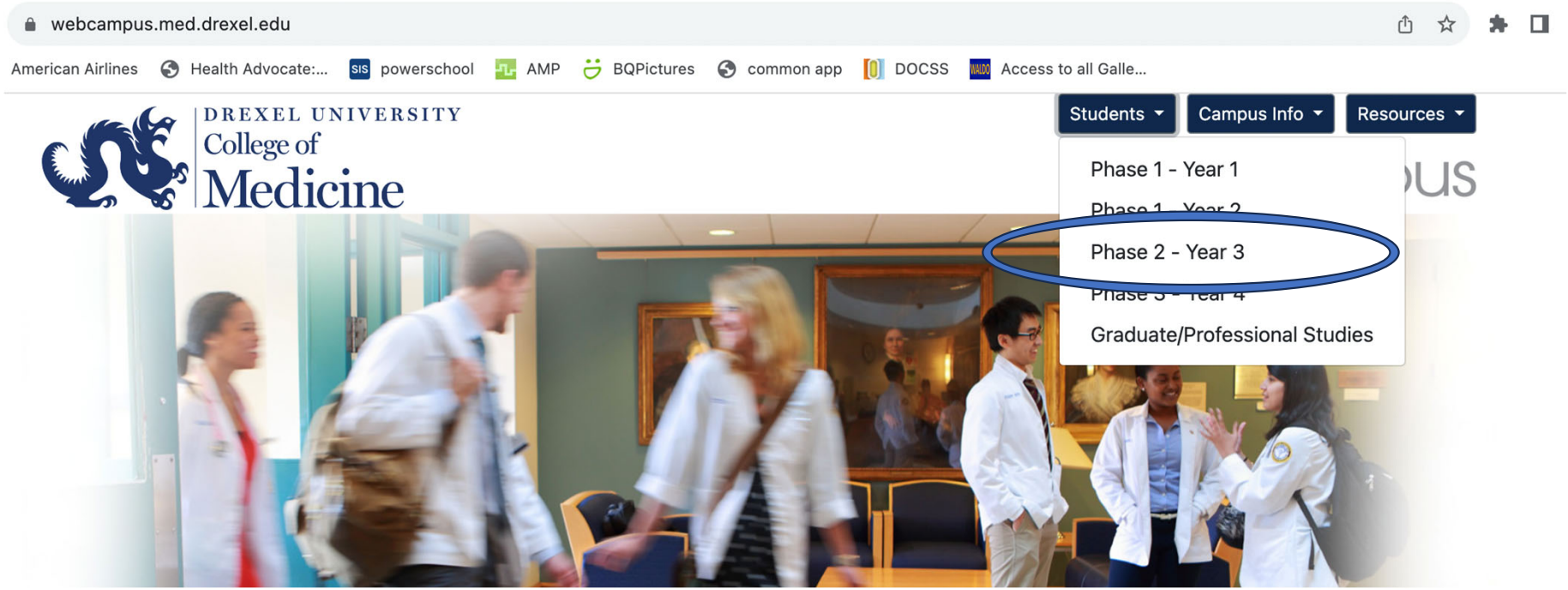
Monday, December 4, 2023

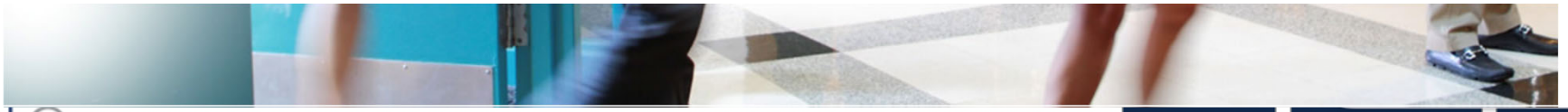
6:00-7:30pm - virtual

Clinical Site Information

webcampus.med.drexel.edu /// use **Students** Tab (drop down) /// select **Phase 2 (Year 3)**

- **Clinical Scheduling** –
  - this opens an entire new page
  - the lefthand site has all the links you need for 3rd year scheduling
    - start dates, map of sites, forms, videos from sites, meetings, etc
- **Clinical Education Sites** – link to available site information
- **Clerkship Websites**


webcampus.med.drexel.edu
American Airlines
Health Advocate:...
powerschool
AMP
BQPictures
common app
DOCSS
Access to all Galle...
DREXEL UNIVERSITY
College of
Medicine
Students
Campus Info
Resources
Phase 1 - Year 1
Phase 2 - Year 3
Graduate/Professional Studies



Clinical Education
Years 3 and 4

Year 3 - Applications

3rd Year Scheduling
- Guide to Scheduling the Third Year
- **Timeline - Class of 2025**
- Course Numbers, Sites and Available "Start Weeks"
- Clerkship Site Grid (tentative)
- Clinical Site Fair
- Map of Anticipated Sites
- Archived Videos

Clerkship Websites

Forms

Final Evaluation Form
(completed by Clerkship Director)

TENTATIVE LOTTERY TIMELINE - CLASS OF 2026	
WARNING: Timeline subject to change (we will move dates earlier when possible)	
"➪" indicates a DEADLINE	
11/15/2023	➪Mandatory Class Meeting – Philadelphia Campus 10 - 11AM (virtual) ➪Mandatory Class Meeting – West Reading Campus 11:15 - Noon (virtual) Intro to Phase 2 Curriculum and Clinical Sites - Mandatory for All Students rotating in 2024-2025
11/30/2023	It is recommended by the Office of Disability Resources (ODR) that known requests/inquiries be made to the ODR by 11/30/2023 so they may be processed/updated for the 2024/2025 academic year *if an AVL is needed relevant to clinical site placement.*﷿ NOTE: ODR is closed during Winter Break. https://drexel.edu/disability-resources/about/overview/﷿﷿
12/4/2023	Clinical Site Fair - 6-7:30PM (virtual) - Attendance Strongly Encouraged to learn about future opportunities at all sites
12/6/2023	➪Begin submission of RMC All-Year request forms via Qualtrics survey ﷿ survey link will be emailed to class
12/11/2023	➪Deadline for RMC All-Year requests (due by 5PM) - link will be provided in December
12/11/2023	➪Deadline for Notice of Primary Care Giver (due by 5PM on Monday 12/11/2023) - link will be provided in December ➪Deadline for *Notice of Submission* of request to Office of Disability Resources for RMC placement (due by 5PM on Monday, 12/11/2023) - link will be provided in December
1/10 thru	All Year results released after Noon beginning 1/10. Each student will receive

- How to access your Year 1 and 2 Blackboard Learn courses



DREXEL UNIVERSITY College of Medicine

Clinical Site Guide - 2024

Division of Clinical Education | Office of Educational Affairs

Regional Medical Campuses

- Allegheny General Hospital
- Cape Fear Valley Health System
- Crozer-Chester Medical Center
- Kaiser Permanente - Bay Area
- Reading Hospital -Tower Health
- UPMC Harrisburg
- York Hospital (WellSpan)

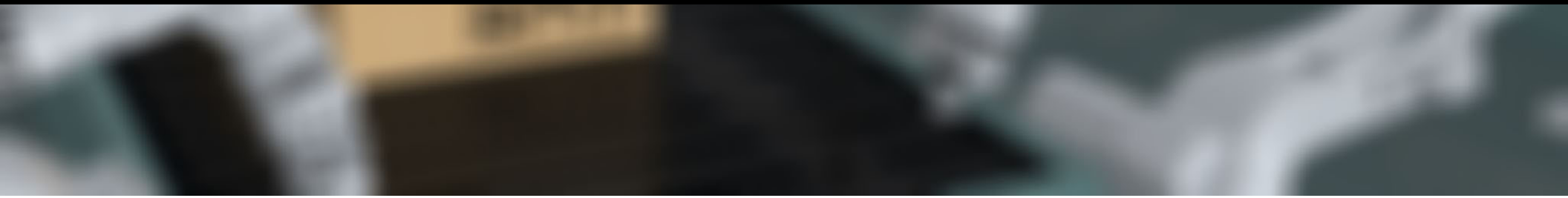
Academic Campuses

- Bayhealth Medical Center
- Chambersburg Hospital (WellSpan)

- Clerkship Feedback/Student Final Evaluations (DOCSS)
- DUCOMpass Mobile App for Medical Students (Web Browser Version) | Mobile App Installation
- How to access your Year 1 and 2 Blackboard Learn courses



Logistics



Regional Campus Request

Deadline – Monday, December 11, 2023 @ 5pm

You must complete the Regional Campus Request survey to rank Regional Medical Campus(es):

- Allegheny Health Network- Pittsburgh, PA
- Cape Fear Valley Health System – Fayetteville, NC
- Crozer-Chester Medical Center- Upland, PA
- Kaiser-Permanente- Bay Area, CA
- Reading - Tower Health- Reading, PA
- UPMC Harrisburg - Harrisburg, PA
- York Hospital-WellSpan, York, PA

Survey to begin 12/6/2023 via Qualtrics

Survey will be emailed to class and linked from webcampus

Regional Campus – Important Information

- Complete the survey form in its entirety
- You will be notified whether or not your all year request is able to be honored between 1/10/2024 and 1/12/2024.
- Sites may choose to not take a student due to a criminal conviction.
- Sites may choose to not take a student who has not been COVID vaccinated or has not received the updated vaccine, if required.
- If your schedule needs to be modified at a later date, for any reason, your Regional Campus placement may not be able to be maintained.

Regional Campus – May I "pair" with a classmate?

- Students have the option to request to complete the entire year at a RMC with one or more other students; however, it is important to note the following:
  - Pairing or Grouping does **not** give you an advantage, in fact, it can disadvantage you
  - Student A indicates they only want the site if Student D may be placed; however, Student D indicates they want to be placed either way. This may be due to family circumstances, etc. In this scenario, neither would be placed but there are circumstances where the one could get placed if they indicate in advance that they wish to "unpair" (as Student D did).

Student	Random Lottery #	How that translates to site lottery	EXAMPLE for explanation purposes TWO slots available
A	87	2	Student indicates they only want to be assigned at the site with Student D (Student A would not be assigned to RMC)
B	223	5	
C	65	1	ASSIGNED TO RMC #1
D	162	4	Student indicates they want to be assigned with Student A but will remain at site even if Student A can't be placed.
E	101	3	ASSIGNED TO RMC #2

Contact the *Office of Clinical Education* if you do not understand any of the above.

Primary Caregiver Request and Notification of AVL from Drexel Disability Resources



- Requests, due to disability, must be accompanied by an Accommodation Verification Letter (AVL) issued by Drexel University Office of Disability Resources – DO NOT RELEASE SPECIFIC INFORMATION TO DEAN'S OFFICE
- Primary caregiver
- Requests must be submitted via Qualtrics survey by Monday, December 11th at 5pm

Contact the *Office of Clinical Education* if you do not understand any of the above.
It will be too late to change after the lottery is run.

Primary Caregiver Requests

- Requests will be reviewed by a Deans Committee
- Priority assigned as appropriate, no guarantee for specific site
- Priority placements will be based on information reviewed and **need**.
- At the time of the lottery, you will enter choices consistent with request
- **Completion of Survey Deadline – Monday, December 11th @ 5pm**

Contact *Office of Clinical Education* if you do not understand any of the above.
It will be too late to change after the lottery is run.

Big Picture Regional Medical Campus Lottery

1

Regional Medical Campus (RMC) Lottery

students placed into RMC based on site ranked and lottery number

2

If RMC slots remain unfilled - *offered to those that entered the initial RMC lottery and were not placed*

3

If RMC slots remain unfilled - *emailed out to entire class asking for volunteers to fill slots*

4

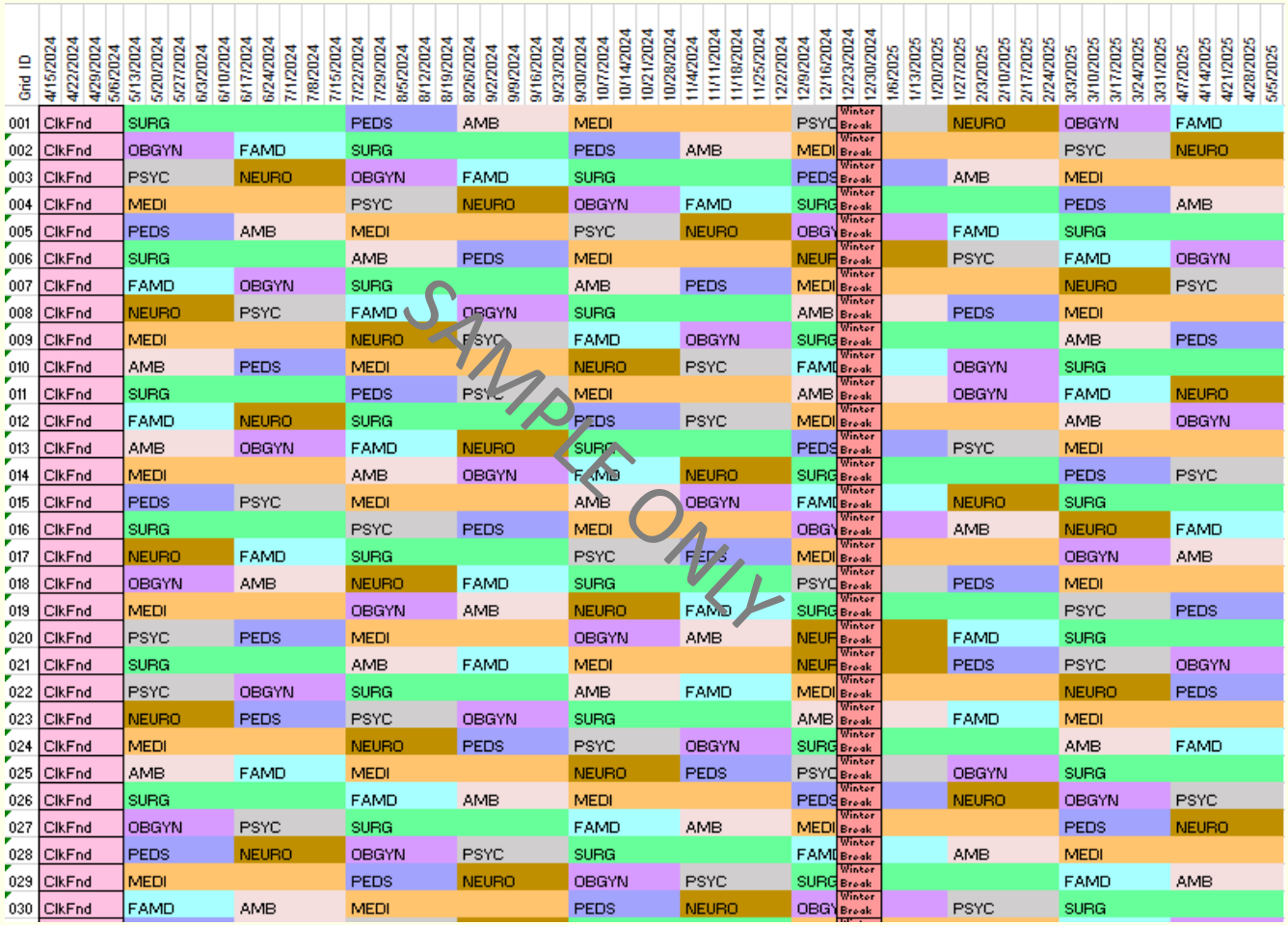
If RMC slots remain unfilled – *all students not assigned to a RMC will be given a lottery number and randomly assigned*

Assigns 201 students>>>>>>>>>>>>>7 assigned>>>>>>>>>>>>>>>>>5 assigned>>>>>>>>>>>>>>>2 assigned

All 215 regional medical campus slots will be filled - the goal is to fill them with individuals that want to be there!

General Lottery Logistics

- Order of Rotations
- Site Assignments
- Lottery Completed



Order of Rotations (GRID)

Grids students receive to rank may vary from what is seen here.

RMC students will have a limited number of grids to select from.

Students who defer may need to have their schedules altered and complete rotations in a different order.

Order of Rotations (GRID)

If you are assigned to a Regional Medical Campus, you will have limited choices for your order of rotations.

If there are 20 students, you will be provided with 20 grids to rank.

Clerkship Choices

Third Year Clerkship Sites (shaded areas represent available site)	Family Medicine#	Int Medicine	Ambulatory	Pediatrics	Psychiatry	Ob/Gyn	Surgery	Neurology	RMC Rotator Slots Available in the lottery
Allegheny Health Network RMC ✠									Surgery
Cape Fear Valley Health System (CFVHS) - North Carolina ✠									
Crozer-Chester Medical Center RMC ✠									
Kaiser-Permanente Bay Area RMC ✠									
Reading Hospital - Tower Health RMC (included Phoenixville) ✠									
UPMC Harrisburg RMC ✠									
WellSpan York Hospital RMC ✠									Psych & Surg
AHN-Forbes - part of AHN Network RMC									
AHN-St Vincent Hospital									
Bayhealth Medical Center									Very limited housing
Chambersburg Hospital (Summit Health)									
Coatesville VA Medical Center									
Conemaugh Memorial Medical Center									
Northeast (Drexel Family Medicine)									
Drexel Medicine									
Friends Hospital									

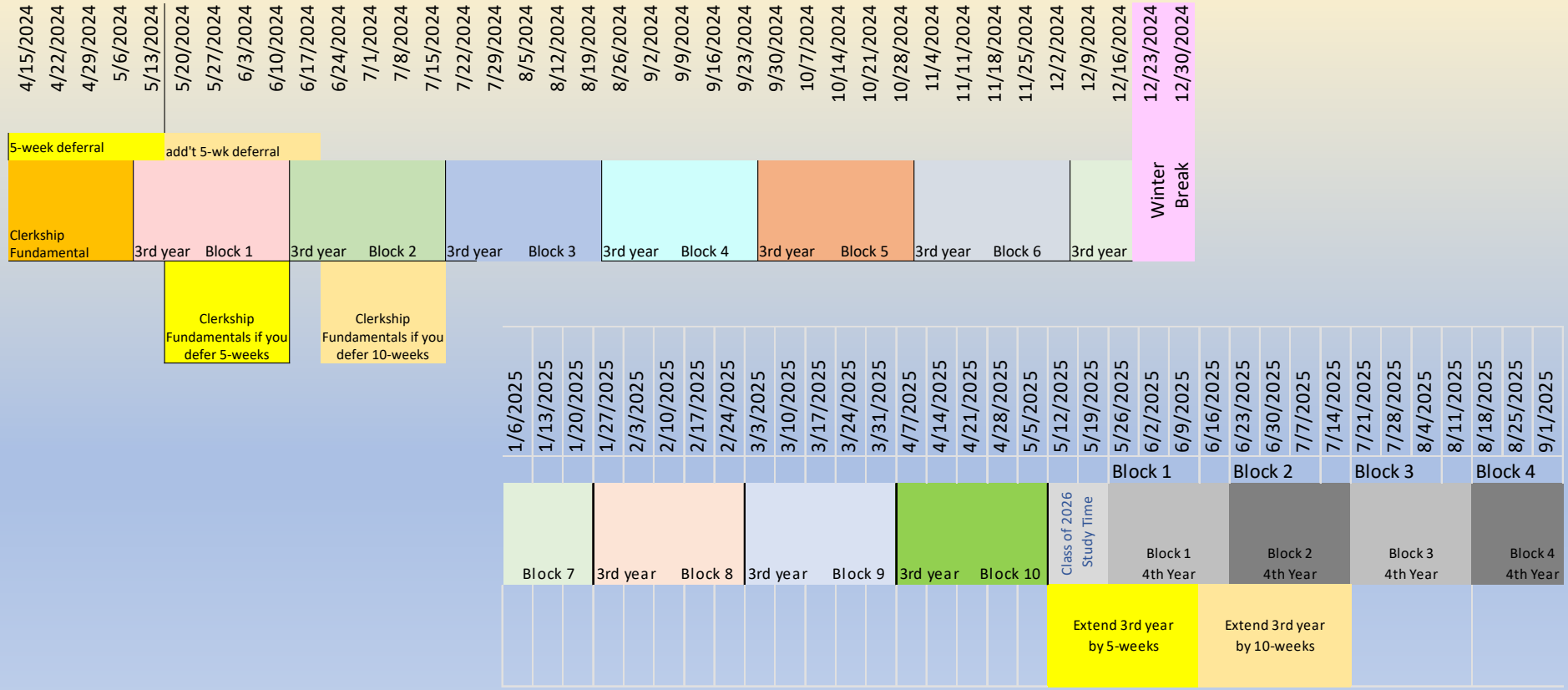
SAMPLE ONLY



Lottery Logistics

- Any unscheduled disciplines will be scheduled during a **post-lottery** process
- You should rank **all** available sites in *your* order of preference.
- There are always a small number of students assigned to "Various Sites" each block during the lottery process. As slots become available during the year, these students will be assigned.
- Clinical Affiliate Rotating Students may be assigned to a Regional Medical Campus for a particular rotation at any time during the year.

Overall 3rd Year Schedule and Deferring



For reference only, please refer to Student Handbook for final guidance and dates

What Happens When You Defer

Sit for Step 1 no later than	Begin Clerkship Fundamentals	Begin Clerkships*	Begin 4th Year	4th Year Flex Time
4/12/2024	4/15/2024	Block 1: 5/13/2024	Block 1: 5/26/2025	16 weeks + 2 weeks between 3rd & 4th year and 2 weeks during Winter Break
5/17/2024	5/20/2024	Block 2: 6/17/2024	Block 2: 6/23/2025	12 weeks + 2 weeks during Winter Break
6/21/2024	6/24/2024	Block 3: 7/22/2024	Block 3: 7/21/2025	8 weeks + 2 weeks during Winter Break

*Assumes no additional weeks are deferred

For reference only, please refer to Student Handbook for final guidance and dates



Timeline

- https://webcampus.med.drexel.edu/ClinicalEducation/Documents/TIMELINE.htm