

## How Install and Setup Polycom RealPresence App on your iPad

1. Go to the App store and search for “polycom realpresence”. Install the free Polycom RealPresence Mobile app
2. Open the app and tap on the cog wheel (in the lower right)
3. Under “Server Settings” tap on “H.323 Settings” Next to “Enable H.323 Calls”...make sure the slide is OFF (not green).
4. Under “Server Settings” tap on “SIP Settings”. See the below items and make sure your iPad is set identically:

**Enable Sip Calls:** Slider ON (green)

**Transport Protocol:** TCP

**SIP Registration:** Slider ON (green)

**SIP Proxy server:** 198.17.30.203

**Domain:** drexelmed.edu

**SIP user Name:** Enter your Username given to you and a dot then the word “ipad”. For instance, if your username is jsmith, then you would enter: jsmith.ipad  
If you are a DrexelMed employee then it will be your DrexelMed email username.ipad If not an employee this is the username you were given.

**Authorization Name:** jsmith (This is your DrexelMed email username or username you were given)

**Password:** If DrexelMed employee then your DrexelMed email password.  
If not a DrexelMed employee then your password will be provided to you.

5. At the top left of the screen next to “Settings”, tap on DONE

### USING THE APP

When you start the app you should be at this dialing page.

Type in the number or name you were given to call, then tap the green “Call” button.

If you are receiving a call then wait here until your call connects. You may need to tap the answer button to accept the call.

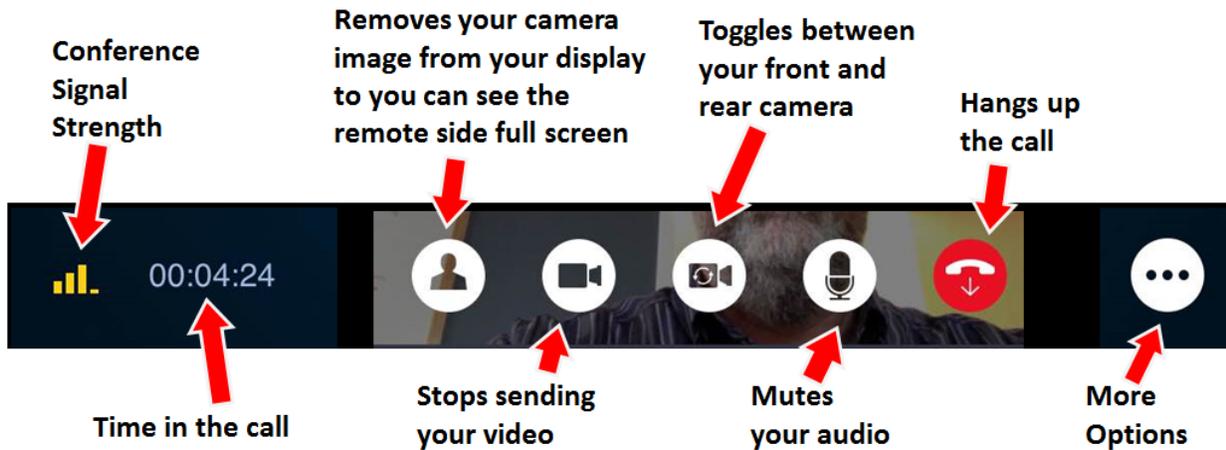




This is what the screen will look like when you are in a videoconference. Your own camera is on the bottom and the far end video is larger and on the top.

To see your controls, tap on the screen so they appear.

Refer to the picture below to see what each button does.



When you tap on More Options (above), the options shown below appear.

After selecting which content to share, press this Green PLAY button to share it with the videoconference.

The most useful option is the ability to share content with others from your iPad.

See the picture to the right of what you can share



Camera control to move the remote camera. This only works in a point-to-point call.

